



**Kia Ata Mai Educational Trust  
PO Box 166, Ngāruawāhia**

13 October 2008

E ngā iwi, e ngā reo, e ngā karangatanga maha o ngā hau e whā, tēnei te mihi atu ki a koutou katoa.

Thank you for your interest in applying for a place on Ngā Taumatua 2009. The programme is an important government initiative designed to improve Māori medium literacy throughout New Zealand. The 2009 intake, will be the seventh for Ngā Taumatua programme.

Ngā Taumatua is a one-year programme of full-time study funded by the Ministry of Education. The programme is delivered jointly by personnel from Kia Ata Mai Educational Trust and the University of Waikato and comes into effect from the first day of the school year 2009 to the last day of the school year 2009 Kia Ata Mai Educational Trust also manages Ngā Taumatua project.

Those eligible to apply include teachers and teaching Principals working in fulltime positions with year 0 – 8 students at levels 1 (81-100%) or 2 (51 – 80%) immersion in Māori and Resource Teachers of Māori.

Ngā Taumatua is a Kaupapa Māori professional learning programme that aims to:

1. Broaden and improve the pedagogical practices of teachers in delivering literacy programmes based on Mātauranga Māori
2. Develop a knowledge and understanding of literacy specific terminology in Māori
3. Strengthen the knowledge of teachers about second language acquisition theory and its application to improve schooling initiatives and classroom programmes
4. Strengthen the skills and knowledge of teachers in Māori medium specific literacy initiatives
5. Broaden and improve the assessment practices of teachers to enhance achievement outcomes for students in level 1 and level 2 immersion programmes
6. Improve the capacity and capability of Māori medium teachers to share the skills and knowledge acquired from the learning programme with other Māori medium teachers and educators

Pass grades in the 4 papers that make up the University component will result in credits toward the completion of a teaching degree (bachelors or masters) depending on entry level. Successful applicants who have not yet met the requirements for completing a bachelor degree (or equivalent) and whose degree credits are held at a training institution other than the University of Waikato should note that that cross crediting has to be negotiated on an individual basis for these papers and that we cannot guarantee that this will be successful.

Those entering with a bachelor degree (or equivalent), may choose instead to be awarded a Post Graduate Diploma in Language and Literacy (PGDipLangLitEd). Ngā Taumatua certificate will also be awarded to all those who achieve the benchmark standards for achievement in the other aspects that make up the programme.

The twelve “Taumatua” are required to attend eight residential block courses in Hopuhopu/Hamilton. These are held mostly during the school term and are usually one week in duration. For the remainder of the time, Ngā Taumatua are expected to return to their respective bases to work on assignments and carry out field work in schools.

The Ministry will continue to pay the current salary and fund a replacement teacher for successful applicants while they are on leave. Schools will be informed in due course of the management process for this.

Applicants are required to:

1. Have the approval of the Board of Trustees. Applications can still be made in anticipation of this approval but an offer of a place in the programme cannot be confirmed until this is secured.
2. Be registered teachers or Resource Teachers of Māori in fulltime positions working at levels 1 (81-100%) or 2 (51 – 80%) immersion in Māori. (Please provide evidence of registration).
3. Demonstrate an interest or strength in literacy and Māori language learning
4. Be able to cope with the demands of University study
5. Be computer literate (most papers and coursework requires online participation)

Fluency/proficiency in te reo Māori is desirable as much of the course content is delivered in Māori.

Please find enclosed an application form and a copy of a draft memorandum of understanding between Kia Ata Mai Educational Trust, the Board of Trustees and Ngā Taumatua participants. The memorandum is enclosed to provide further information and clarity around the expectations of each of the parties. This will be signed as part of formal acceptance into the programme should your application be successful and as an acknowledgement of our combined commitment to this initiative. PLEASE TREAT THIS AS A DRAFT ONLY AT THIS STAGE AS SOME ASPECTS ARE STILL BEING NEGOTIATED WITH THE MINISTRY OF EDUCATION. A FINALISED COPY WILL BE SENT TO SUCCESSFUL APPLICANTS IN DUE COURSE.

The closing date for applications to be received is **4pm, Monday 27<sup>th</sup> October 2008**

Interviews will follow the short-listing of applicants. This is likely to occur soon after the closing date as we are aware that schools need to make arrangements for 2009 staffing as soon as possible. Unsuccessful applicants will also be notified.

Please attach your curriculum vitae in A4 format on white paper, stapled, not bound. Include a covering letter that provides evidence of your knowledge, skills and abilities to successfully complete Ngā Taumatua programme. Your CV and its attachments will not be returned. All applications should be sent to:

Cath Rau  
Kia Ata Mai Educational Trust  
P.O. Box 166  
Ngāruawāhia  
[cath@kiaatamai.org.nz](mailto:cath@kiaatamai.org.nz)

For any further queries regarding the programme please contact:

Cath Rau  
Programme Director  
mobile: 021 420 666



**APPLICATION FORM**

**Maori Medium Literacy  
Professional Development  
Programme**

**Mā te taumatua whakarurhau me te puna e ora ai ngā whakatipuranga.**

Please complete all sections of this form and sign and date it. Attach your curriculum vitae in A4 format on white paper, stapled, not bound. Include a letter of application that should provide evidence of your knowledge, skills and abilities to successfully complete Ngā Taumatua programme. Your CV and its attachments will not be returned.

**Personal Details**

Family Name: \_\_\_\_\_

First Name(s): \_\_\_\_\_ Known as: \_\_\_\_\_

Iwi affiliations (if applicable) \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Contact: (Indicate preferred/most reliable means for contact) Home: \_\_\_\_\_

Work: \_\_\_\_\_  Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Teacher registration number \_\_\_\_\_ (Please include a copy of your teacher registration card in your CV)

**School details**

School name, address and contact numbers:

Name of Principal

*Please identify other schools with Māori medium programmes in which you may be able to carry out fieldwork:*

School name and address:

School name and address:

## Referees

Provide the names of TWO referees with their contact addresses and phone numbers. Please note that these people may be contacted to provide a verbal reference.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_

Ph no. \_\_\_\_\_ Ph no. \_\_\_\_\_

## Employer Support

**A delegated member of the Board of Trustees (e.g. Principal) must sign this declaration**

I support \_\_\_\_\_ (name of applicant) applying for the Ngā Taumatua Maori medium literacy one-year training programme commencing the first day of the school term 2009 until the last day of the school year 2009.

Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Name: (Print) \_\_\_\_\_ Designation: \_\_\_\_\_

School: \_\_\_\_\_

## Declaration

I, the applicant certify the information provided is correct and that no relevant material or information has been omitted:

Signed: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

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Applications must be received by **4pm, Tuesday 28<sup>th</sup> October 2008**

Please send to Cath Rau  
Kia Ata Mai Educational Trust  
PO Box 166  
Ngāruawāhia

[cath@kiaatamai.org.nz](mailto:cath@kiaatamai.org.nz)

THIS IS A SAMPLE ONLY FOR YOUR INFORMATION.  
IT IS NOT REQUIRED AS PART OF YOUR APPLICATION

## MEMORANDUM OF UNDERSTANDING

**BETWEEN** KIA ATA MAI EDUCATIONAL TRUST (KAM)

**AND** School BOARD OF TRUSTEES (BOT)

**AND** (Name of NTP) NGĀ TAUMATUA PARTICIPANT (NTP)

### PURPOSE

1. To clarify the roles and responsibilities of the three parties - Kia Ata Mai Educational Trust (KAM), the Board of Trustees (BOT) and Ngā Taumatua participant (NTP)
2. To demonstrate the commitment of the three parties to ensuring optimum conditions for successful participation in the programme

### KIA ATA MAI EDUCATIONAL TRUST COMMITS TO:

1. Liaising with the Ministry of Education to ensure the NTP's existing salary including all benefits and entitlements provided in the Primary Teachers Collective Agreement (the 'PTCA'), or in the Secondary Teachers Collective Agreement (the STCA) continue including any salary units but excluding any Recruitment, Retention and Responsibility (RRR) payments, while the NTP is participating in the Programme
2. Informing the BOT of adjustments to the NTP's leave entitlements
3. Managing funding to the BOT for the reliever for the NTP at the appropriate rate for the teacher relieving in the position, plus accrued holiday pay in an efficient and timely manner
4. Paying for out-of-district related travel and accommodation costs incurred by the NTP to attend the 8 residential block courses in Hopuhopu/Hamilton
5. Providing high quality training at block courses
6. Providing support with assignment and fieldwork requirements

### THE BOARD OF TRUSTEES COMMITS TO:

1. Granting the NTP discretionary leave with pay as per clause 6.5.1 of the PTCA or study leave with pay as per clause 6.6.6 of the STCA while the NTP is participating in the Programme and maintaining its existing employer and management responsibilities to the NTP while the NTP is on the Programme. The normal employer/employee obligations and responsibilities of the parties continue in all respects as if the NTP remained working at the school.
2. Finding a replacement teacher for the NTP and advising the replacement that 'the position is of a fixed-term nature to relieve for an employee who is on leave with pay during the period from the first day of the school term 2008 to the beginning of term one 2009.
3. Holding the NTP's position open for the duration of the Programme so that the NTP is able to return to the position upon completion of the Programme, subject to the surplus staffing provisions in Part Four of the PTCA or Clause 3.9 of the STCA.

**THIS IS A SAMPLE ONLY FOR YOUR INFORMATION.  
IT IS NOT REQUIRED AS PART OF YOUR APPLICATION**

4. Providing the NTP access to students/ teachers/whānau in the school to carry out Programme related components unencumbered by his/her teacher responsibilities.
5. Enabling the teacher continued use of a laptop computer where this has been issued to that teacher under the Laptop Provision scheme or its equivalent
6. Developing a contingency plan in the event that the NT does not complete programme requirements for attendance, completion of assignments and course work without reasonable cause and is expelled from Ngā Taumatua programme before the period of the study award has expired.

**THE NGĀ TAUMATUA PARTICIPANT (NTP) COMMITS TO:**

1. Attending all residential block courses and completing all course work. Failure to meet attendance, assignment and course work requirements without due cause, may require full fees for university papers to be paid back to the Ministry of Education (via Kia Ata Mai Educational Trust). Serious breaches may result in expulsion of the NTP from the course.
2. Negotiating with the school access to students/teachers/whānau in his/her capacity as an NTP for aspects of the programme
3. Ensuring that Kaupapa Māori research ethics are adhered to when working with students/teachers/whānau and that all activity associated with the Programme is carried out in a professional manner
4. Contributing to costs related to the Programme such as internet connection, consumables, travel to school to carry out fieldwork assignments, course texts and University course fees. **NOTE THAT THE MINISTRY OF EDUCATION WILL SUBSIDISE THE COST OF THE UNIVERSITY COURSES BUT THIS IS STILL UNDER NEGOTIATION.**
5. Advising Ngā Taumatua Project Director immediately of extenuating circumstances that arise during the course of the Programme that may compromise active participation
6. Returning to the school in 2010 from which the NTP has been granted leave and/or committing to other employment within the Māori medium education sector.

SIGNED (Cath Rau) \_\_\_\_\_ **For Kia Ata Mai Educational Trust**

Date

SIGNED \_\_\_\_\_ For **(School), Board of Trustees**

Date

SIGNED \_\_\_\_\_ **(Name), Ngā Taumatua participant**

Date